KICK UP YOUR HEELS!

The Possibilities are Endless
North East ISD Community Education Welcomes You!

CHOOSE FROM OVER 250 CLASSES

HEALTH & WELLNESS
Learn the basics of boxing without getting discouraged in Beginners Boxing (p. 11).

CULINARY ARTS
Roll up your sleeves and roll out the dough as you learn all about Perfecting the Pie! (p. 14).

CREATIVE EXPRESSIONS
Create your own Watercolor Art Journal and unlock a world of creative possibilities (p. 21).

CAMPUS ADDRESSES

North East Community Learning Center (CLC) 8750 Tesoro Dr.

ELEMENTARY SCHOOLS
Bulverde Creek 3839 Canyon Pkwy
Canyon Ridge 20522 Stone Oak Pkwy
Encino Park 2550 Encino Rio
Huebner 16311 Huebner Rd.
Thousand Oaks 16080 Henderson Pass
Vineyard Ranch 16818 Huebner Rd.
Wetmore 3250 Thousand Oaks

HIGH SCHOOLS
Churchill 12049 Blanco Rd.
Johnson 23203 Bulverde Rd.
Madison 5005 Stahl Rd.
Reagan 19000 Ronald Reagan

DISTRICT SITES
Ferrari Learning Center 107 W. Rampart
Josh Davis Natatorium & 12002 Jones Maltsberger Rd.
Bill Walker Pool

COMMUNITY PARTNER SITES
Abby’s Attic Sewing & Crafting Studio 2250 Thousand Oaks #208
Acequia Recreation Area 8310 Mission Pkwy
Alamo Cenotaph SE Corner of Houston & Alamo Streets
Cynergy Dance Savvy Artistry 2250 Thousand Oaks #110
Espada Park 1750 SE Military Dr.
GFit Studio 23132 U.S. Highway 281 N.
Inspire Fine Art Center 1943 N. New Braunfels Ave.
Inspire Fine Art Center Welding 1941 N. New Braunfels Ave.
Mission Road Mini-Storage 3520 Mission Road
Music Masters 15714 Huebner Rd. #202
Over the Top Cake Supplies 1010 NW Loop 410, #102
Pilates Authentica Studio 15709 San Pedro Ave.
R II M Golf Academy & Driving Range 450 Ira Lee Rd.
San Antonio Barista Academy 3107 Broadway St., Bldg 2
San Antonio Botanical Garden 555 Funston Pl.
San Fernando Cathedral 115 Main Plaza
Stained Glass Crafters Workbench 7515 Eckhert Rd.
Uplifted Performance 3623 E. Evans Rd. #120
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<tr>
<td>Complete the Become a S.T.A.R. Puppy program (p. 23) and get off to a great start with your new pup.</td>
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<tr>
<td>Children ages four and up can learn to sew in a relaxing and fun space (p. 35).</td>
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<td>Let us teach your teen to drive in one of our four Driver Education programs (p. 43).</td>
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**100% Satisfaction Guarantee**

Our goal is to develop and deliver a wide range of quality programs to meet the learning needs of the community. We strive to recruit dynamic and enthusiastic instructors. We are confident that you will be pleased with these classes and we will back up our commitment to provide quality programming. If for any reason you are not happy with the quality of one of our community education classes, we want to know about it. We want your experience with North East Community Education to be great, so please let us know if you aren’t fully satisfied. Contact one of our Community Education specialists at (210) 407-0145.

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The cover was designed by Jeff McWhorter. Landy Rodriguez executed the layout. The schedule was edited by Carrie Smith with the assistance of Amanda Rocha.
Acoustic & Electric Guitar for Youth (Ages 6-17)
Does your child want to learn how to play the guitar? In this group class they will learn how to play the guitar the smart way. Young musicians will learn chords and easy music theory to better understand how a song works. The possibilities are endless when music is understood at a fundamental level. Students should bring a guitar and their desire to learn and they’ll be playing songs in just a few weeks. Instruction provided by Giovani Reyes of StringTheory6 LLC. The instructor may divide the class into age groups if enrollment exceeds 15 students.

Music Masters,
8 Week(s), Wed.,
Beg. February 12, 7:30-8:30 PM, $119

New! Digital Painting
(Ages 12-17)
Students will take the fine art of painting to the next level! They will explore the amazing world of digital art with Procreate®, an app that allows you to create limitless digital illustrations. This course will apply the concepts from traditional painting such as color theory, volume, blending, tone, values and more, minus the mess! Instructor Silvia Ochoa, a Colombian artist, will teach students the tools, features and process to creating a composition from sketch to export and print their artwork. Students should bring an iPad® (iOS 11.1 or newer) with the Procreate® software ($10 in the App Store) installed and a digital writing utensil (Apple Pencil or stylus) to each class.

New! Portraits
Reagan High School,
Rm. IND 104, 4 Week(s), Wed.,
Beg. February 12, 6:00-7:30 PM, $75

New! Animals & Landscapes
Reagan High School,
Rm. IND 104, 4 Week(s), Wed.,
Beg. February 12, 7:30-9:00 PM, $75

New! Young Artist Painting Workshop (Ages 7-12)
Calling all young artists! Join Colombian artist, Silvia Ochoa, in a movie character step-by-step painting workshop. Young artists will complete their very own acrylic painting from start to finish to create a ready-to-hang masterpiece. Technical painting aspects such as mixing colors, complementary colors and basic painting tricks will also be discussed. There will be two character options to choose from in each class. Silvia will contact you by phone or email, prior to the workshop to determine your child’s character preference. A supply fee of $5 is payable to the instructor at the beginning of class.

New! Mulan
North East Community Learning Center,
Rm. 105, 1 Session(s), Sat.,
Beg. April 4, 9:00 AM-12:00 PM, $35

New! Trolls
North East Community Learning Center,
Rm. 105, 1 Session(s), Sat.,
Beg. May 2, 9:00 AM-12:00 PM, $35

Expressive Movement for Toddlers (Ages 2-3)
Toddlers and pre-schoolers will enjoy exploring expressive and artistic movements in this introductory dance class. Curriculum includes a combination of pre-ballet basic dance movements using visual arts, props and story-telling dance themes along with entertaining and inspiring children’s dance music. Ballet shoes are required for this class. Girls may wear a black leotard, pink tights and hair up in a neat bun. Boys may wear a white t-shirt and black dance shorts. Instruction provided by Cynergy Dance Savvy Artistry.

Pre-Ballet, Tap & Jazz Basics
Cynergy Dance Savvy Artistry presents an introduction to dance for your little dancer. Basic motor skills, positions, posture, counting, rhythm and musicality will be covered and will help to refine dance movements and promote cognitive skills, memory and physical development. Girls may wear a black leotard, pink tights and ballet shoes. Boys may wear a white short-sleeve shirt, black dance shorts and ballet shoes. Tap shoes are required.

Cynergy Dance Savvy Artistry, (Ages 3-4)
6 Week(s), Tues.,
Beg. February 11, 9:00-9:45 AM, $59

Cynergy Dance Savvy Artistry, (Ages 4-5)
6 Week(s), Tues.,
Beg. February 11, 9:45-10:30 AM, $59

Cynergy Dance Savvy Artistry, (Ages 4-5)
6 Week(s), Thurs.,
Beg. February 13, 9:45-10:30 AM, $59

Cynergy Dance Savvy Artistry, (Ages 3-4)
6 Week(s), Thurs.,
Beg. February 13, 10:30-11:15 AM, $59

Registration is easy! Log on to https://communityed.neisd.net
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Youth & Teen Classes

New! Music Production & Recording: Bringing Your Expression to Life (Ages 13-17)
San Antonio Sound Garden brings professional musicians, producers and engineers to the table to help students get hands-on with state-of-the-art recording equipment and music production software. Utilizing live instruments, MIDI synthesizers and professional mics, they take future artists through the worlds of beat-making, songwriting, production and sound engineering to help them lay the foundation for their first Spotify®-ready single. This course includes a brief introduction to the music business and marketing. All supplies are included.

Johnson High School, Rm. G103, 4 Week(s), Tues., Beg. February 11, 6:30-8:30 PM, $149

New! Cupcake Decorating 101 (Ages 8-13)
Young bakers will decorate like the pros using buttercream and fondant to create six cupcakes inspired by the spring season. Over the Top Cake Supplies will provide cupcakes, all decorating supplies and containers for students to take home completed creations. Students only need to bring their imagination! Registration for this class closes at noon on Thursday, March 26 to ensure that supply trays and cupcakes are available for all decorators.

Over the Top Cake Supplies, 1 Session(s), Sat., Beg. March 28, 10:30 AM-12:00 PM, $35

New! Cake Pop Workshop (Ages 8-13)
Young bakers will have a blast creating their own "egg-cellent" cake pops with Over the Top Cake Supplies. Using chocolate, melting pots and edible decorations, students will transform a pre-baked cake into beautiful creations! Young bakers will complete 4-6 edible creations that will be sent home in individually labeled containers for family and friends to enjoy. Students only need to bring their imagination and eagerness to learn! Registration for this class closes at noon on Thursday, April 2 to ensure that supply trays are available for all decorators. All supplies are included.

Over the Top Cake Supplies, 1 Session(s), Sat., Beg. April 4, 10:30 AM-12:00 PM, $35

Family Fairy Gardening (Ages 5-12)
Grownups grab your little ones and bring them to an afternoon of fairy gardening! Adults and kids alike will have fun choosing their container, picking their plants and fairies and customizing their fairy gardens by using their imagination. Bring your own container (10x10x4 is best) or purchase one from the instructor and come prepared to get a little dirty! A $30 supply fee is payable to the instructor at the beginning of class and covers all materials for your fairy garden. Registration and supply fee are for one fairy garden. Marianne Rodriguez owns Whimsical Fairy Gardens and has been gardening for over 20 years.

North East Community Learning Center, Rm. 105, 1 Session(s), Thurs., Beg. April 16, 6:30-8:30 PM, $35

New! Chinese, Beginning (Ages 7-12)
The Spring Festival and the Dragon Boat Festival will come to life as instructor Feng'e Liu, native of China, presents the Chinese culture and language in a simple, yet applicable way. Geared towards students who are new to learning Chinese, students will learn how to listen, speak, read and write basic Chinese to include numbers, the alphabet, shapes, colors, animals, simple conversational phrases and more. Classes will gradually reach full immersion for an enhanced experience. Students should bring a notebook, a pencil and an eagerness to learn to each class.

Reagan High School, Rm. IND 103 8 Session(s), Wed., Beg. February 12, 6:00-7:30 PM, $129
Sewing Classes for Kids

**Hand Sewing for Little Hands (Ages 4–8)**
Saturdays, 9:00–9:50 a.m., $39
- February 15 - Kawaii Frog or Bear
- March 21 - Emoji Key Ring
- April 25 - Personalized Bookmark
- May 23 - Kawaii Donut, Bacon or Egg

**Sewing Club (Ages 8 – 16)**
Tuesdays, 4:30–6:00 p.m., $55
- February 11 - Fleece Ear Warmers
- March 3 - Marshmallow Plushie
- April 7 - Aromatherapy Eye Mask
- May 5 - Easy Summer Shorts
- May 26 - Unicorn Pillow

**Saturday Sewing for Kids (Ages 8+)**
Saturdays, 12:30–3:30 p.m., $65
- February 15 - Pusheen the Cat Plushie
- March 21 - Sloth Hanging Plushie
- April 25 - Unicorn Drawstring Bag
- May 23 - Popsicle Phone Case

**All classes held at**
Abby's Attic Sewing & Crafting Studio
2250 Thousand Oaks, Suite 208

For complete descriptions and to enroll, please visit
https://communityed.neisd.net or call
(210) 407-0140 option 3.
**Ninja Training**
Calling all ninjas! Join Onsite Youth Training as they turn your child into an urban Ninja. By changing how students view simple objects, students will use tumbling and martial arts to overcome obstacles as swiftly and efficiently as possible using only their bodies. Our class offers a full-body workout, improves one’s ability to move, increases confidence and changes how one sees the world. Students should wear closed-toe shoes and bring a water bottle to each class.

Vineyard Ranch Elementary, **(Ages 5-9)**
Gym 1, 10 Session(s), Tues.,
Beg. February 18, 6:30-7:30 PM, $139,
No class on April 7

Vineyard Ranch Elementary, **(Ages 10-14)**
Gym 1, 10 Session(s), Tues.,
Beg. February 18, 6:30-7:30 PM, $139,
No class on April 7

Wetmore Elementary, **(Ages 5-9)**
Gym 2, 10 Session(s), Mon.,
Beg. February 24, 6:30-7:30 PM, $139

Wetmore Elementary, **(Ages 10-14)**
Gym 2, 10 Session(s), Mon.,
Beg. February 24, 6:30-7:30 PM, $139

**New! Athletic Strength & Conditioning Program**
(Ages 11-15)
This class is tailored to fit students from all levels of experience across all sports to improve and optimize their athleticism through speed, strength and agility all while promoting injury-reduction. Uplifted Performance and Fitness trainers progressively level up intensity based on each student’s readiness. Areas of focus include resistance-training, technical speed training, mobility/stability/flexibility modalities, physical therapy concepts (injury reduction), character building and more. Athletes train with qualified, experienced staff. Students are required to wear athletic shoes and socks and bring a water bottle to each class.

Uplifted Performance,
4 Week(s), Mon. & Wed.,
Beg. February 10, 4:00 PM-5:00 PM, $199

Uplifted Performance,
4 Week(s), Tues. & Thurs.,
Beg. February 11, 4:00-5:00 PM, $199

Uplifted Performance,
4 Week(s), Tues. & Thurs.,
Beg. February 11, 6:00-7:00 PM, $199

**Basketball Skills Academy**

**Beginner (Ages 5-10)** For students who are new to the game of basketball.

**VINEYARD RANCH, MON. BEGINNING FEB. 24, 6:30-7:30 PM**
**BULVERDE CREEK, TUES. BEGINNING FEB. 25, 6:30-7:30 PM**
**CANYON RIDGE, THURS. BEGINNING FEB. 27, 6:30-7:30 PM**
**HUDBER, FRI. BEGINNING FEB. 21, 6:30-7:30 PM**

**Intermediate (Ages 9-14)** For athletes with some basketball experience and who have a foundational basketball skill set.

**VINEYARD RANCH, MON. BEGINNING FEB. 24, 7:30-8:30 PM**
**BULVERDE CREEK, TUES. BEGINNING FEB. 25, 7:30-8:30 PM**
**ENCINO PARK, WED. BEGINNING FEB. 26, 6:30-7:30 PM**
**CANYON RIDGE, THURS. BEGINNING FEB. 27, 7:30-8:30 PM**
**HUDBER, FRI. BEGINNING FEB. 21, 7:30-8:30 PM**

**Advanced (Ages 9-14)** For athletes with 2 years of competitive basketball experience along with advanced knowledge in ball handling and overall basketball fundamentals.

**ENCINO PARK, WED. BEGINNING FEB. 26, 7:30-8:30 PM**

For complete details and to enroll, please visit https://communityed.neisd.net or call 210.407.0140 opt. 3.
**How to Win Scholarships for College (Ages 13+)**

Students will learn tips, tricks and gain inside information on how to afford the college of their dreams and even have extra cash to study abroad! **Caleb Pendleton**, a UTSA Business Management graduate, Scholarship Judge and winner of more than $65,000 in scholarships and grants, will present seven secrets to winning scholarships as well as insider tips and tricks that will make your child’s application standout to judges. Parents may register separately to attend with their student.

REAGAN H.S., RM. IND 102, FEBRUARY 19, 6:30-8:45 PM, $45

REAGAN H.S., RM. IND 102, MARCH 25, 6:30-8:45 PM, $45

**Study Smart! Seminar (Grades 9-10)**

The transition to high school is challenging and frustrating for students who don’t develop good study skills. Join **Doorway to College Foundation** in learning powerful techniques to make studying effective, efficient and even fun. In this class, students will learn helpful tips to understand their learning style, minimize distractions, set realistic and achievable goals, get organized, take effective notes, build a strong vocabulary, read for comprehension and more!

CHURCHILL H.S., RM. 8141, FEBRUARY 24 & 25, 4:30-5:45 PM, $69

REAGAN H.S., RM. IND 102, FEBRUARY 26 & 27, 4:30-5:45 PM, $69

JOHNSON H.S., RM. G101, MARCH 2 & 3, 5:00-6:15 PM, $69

**SAT Seminar (Grades 9-11)**

**Doorway to College Foundation** presents a five-hour seminar that will allow students to become more familiar with the SAT while providing an opportunity to improve their scores. Although time and effort spent working on materials covered in class is a factor, experience shows that this seminar is effective! Students who take this seminar achieve an average score increase of 50 to 200 points on the SAT. The ZAPS® Test Prep has been the leading provider of ACT/SAT/PSAT test-preparation seminars since 1984.

CHURCHILL H.S., RM. 8141, FEBRUARY 24 & 25, 6:30-9:00 PM, $99

REAGAN H.S., RM. IND 102, FEBRUARY 26 & 27, 6:30-9:00 PM, $99

JOHNSON H.S., RM. G101, MARCH 2 & 3, 6:30-9:00 PM, $99

NORTH EAST COMMUNITY LEARNING CENTER, RM. 206, APRIL 4, 9:00 AM-3:00 PM, $99

For complete details and to enroll, please visit https://communityed.neisd.net or call 210.407.0140 option 3.
NEISD Adult Education

We provide FREE English as a Second Language (ESL) and High School Equivalency (previously known as GED) preparation classes at locations throughout North East Independent School District. We also offer special TANF, HSE in Spanish and Distance Learning classes.

Ferrari Adult Learning Center
107 W. Rampart
78216
(210) 356-7550

neisd.net/Page/872

CONTACT US:

North East Community Learning Center
8750 Tesoro Dr.
(210) 407-0140
COMMED@NEISD.NET

NEISD Adult & Community Education
Driver Education Program

Why choose us?

▶ FOUR AVAILABLE PROGRAMS
▶ EMPLOYEE DISCOUNTS
▶ CONVENIENT LOCATIONS
▶ COMPETITIVE PRICES
▶ CERTIFIED INSTRUCTORS

DRIVERSEDU@NEISD.NET
210.407.0170
neisd.net/Page/911

Live & Learn! Spring 2020 class catalog is good through May 2020
TEXAS CHEER & DANCE

CLASSES START THE WEEK OF JANUARY 13TH
AT THE FOLLOWING LOCATIONS:

MONDAYS - CIBOLO GREEN
TUESDAYS - WILDERNESS OAK
WEDNESDAYS - NORTHERN HILLS
THURSDAYS - STAHL
FRIDAYS - STEUBING RANCH

COMMUNITYED.NEISD.NET  TCD-VENOMELITE.COM

HILL COUNTRY KARATE

Classes start the week of January 13 at the following locations:

Mondays:
ENCINO PARK, STAHL & WINDCREST

Tuesdays:
HARMONY HILLS

Wednesdays:
REDLAND OAKS & WILDERNESS OAK

Thursdays:
HUEBNER & THOUSAND OAKS

Fridays:
NORTHWOOD

Watch for flyers coming home in your child's backpack!

Kids' Involvement Network

The award-winning after school program is offered at every NEISD elementary & middle school campus from dismissal until 6:30 PM every school day.

kin@neisd.net  407-0140 option 1
neisd.net/Page/873

KIN

communityed.neisd.net  hckarate.com
SPRING BREAK

kids' camp!

K - 8th
March 9 - 13, 2020
7:15 a.m. - 6:30 p.m.

North East Community Learning Center

neisd.net/Page/874
210.407.0149
kidscamps@neisd.net

$180

AFTER SCHOOL

Classes

Starting the week of January 27, 2020 at participating NEISD schools.

communityed.neisd.net
210.407.0140 option 3

Follow us!

@NEISDCommunityed
@NEISDCommEd
@neisdcommunityed

Registration is easy! Log on to https://communityed.neisd.net
WHO’S WHO IN NEISD

Board of Trustees

Shannon Grona
President

Tony Jaso
Vice President

Sandy Hughey
Secretary

Jim Wheat
Trustee

Terri Williams
Trustee

Sandy Winkley
Trustee

Omar Leos
Trustee

Executive Staff

Dr. Sean Maika
Superintendent

Dr. Donna Newman
Associate Superintendent of Instruction and Campus Administration

Anthony Jarrett
Assistant Superintendent of Curriculum and Instruction

Rudy Jimenez
Interim Assistant Superintendent of Campus Administration

Ronald Clary
Associate Superintendent of Operations

Dan Villarreal, CPA
Associate Superintendent for Business Services/CFO

Adult Education Staff

Patti Boren
Interim Executive Director/Operations Coordinator

Celina Grill
Administrative Assistant to Executive Director

Daniel Rios Jr.
Financial Analyst

Iris Trevino
Accounting Specialist

Barbara Bandy
Receptionist

Larry Zimmermann
Adult Education Coordinator

Aurora Ramos Zuñiga
Adult Education Supervisor

Karen Condit
Academic Facilitator

Carl Speigl
Adult Education Instructor

Joy Lee
Adult Education Support Specialist

Laurie Hill
Adult Education Support Specialist

Luz Jasso
Adult Education Support Specialist

Mary Kay Alvarez
Community Education Training Specialist

Pamela Rose
Community Education Registration Specialist

Rhonda McRae
ALIR Facilitator

KIN Staff

Pat Burns
KIN Coordinator

Joanne Doll
KIN Program Improvement Coordinator

Brittany King
KIN Training Coordinator

Beverly Mitchell
KIN Curriculum/HR Coordinator

Nicole Mendez
KIN Special Projects Coordinator

Linda Sanchez
KIN Coordinator

Jay Tillman
KIN Coordinator

Kellie McLean
KIN Coordinator

TBD
KIN Staffing Facilitator

TBD
KIN Training Facilitator

Liz Johnson
Administrative Specialist

Dolores Lozano
KIN Specialist

Jennifer Ramones
KIN Specialist

Homer Pena
KIN Specialist

Cindie Garza
KIN Specialist

Five Easy Ways to Sign Up!

ONLINE: (Easiest Method)
(A) Log on to https://communityed.neisd.net
(B) View our course catalog and select the class you want to register for. Registration and confirmation of class status are immediate.
(C) Fill out the required information and pay with DISCOVER, MASTERCARD or VISA.

MAIL-IN:
(A) CHECK—Fill out the registration form, make check or money order payable to NEISD.
(B) DISCOVER, MASTERCARD or VISA—Fill out the registration form to include charge card number, expiration date, three-digit security code and signature of charge card holder.

MAIL TO:
NEISD Community Education
8750 Tesoro Dr.
San Antonio, TX 78217

FAX-IN: 657-8873
Registrations charged to DISCOVER, MASTERCARD or VISA may be faxed to the Community Education office.

CONFIRMATION OF MAIL-IN REGISTRATIONS WILL NOT BE SENT. YOU WILL BE CONTACTED ONLY IF A CLASS IS CANCELED OR ALREADY FILLED WHEN YOUR REGISTRATION IS RECEIVED.

PHONE-IN: 407-0140 OPTION 3
Telephone registration is available Monday through Friday from 8:00 a.m. - 4:30 p.m. DISCOVER, MASTERCARD or VISA ONLY. Please have card number ready, expiration date, three-digit security code and course information when you call.

IN-PERSON:
Monday-Friday
Community Education Office
8:00 a.m.-4:30 p.m.

LATE REGISTRATION:
Registrations will be accepted up to the first class meeting if space is available. Must be pre-registered for computer classes.
**COMMUNITY EDUCATION**
North East Independent School District
8750 Tesoro Dr.
San Antonio, Texas 78217

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**NAME**

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**ADDRESS**

CITY _______ STATE _______ ZIP _______

HM PH _______ WK PH _______

**E-MAIL**

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**Credit Card**

MasterCard, Visa, Discover: Expiration Date _______

Card No. _______/_____/_____/_____

Three-Digit Security Code _______

**Signature of Cardholder**

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**Course Name**

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___ I would like to contribute $1 to the Ray Bordelon GED Scholarship Fund

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**FOR ADULT CLASSES:** We are proud to welcome and admit students 18 years of age and older and of any race, color, national, or ethnic origin to all classes. Students ages 15 to 18 will be permitted to register only with prior consent of the instructor and Community Ed coordinator and may be required to have an adult sign up with them. Children under age 15 will not be permitted in adult classes. Please call 407-0140 option 3 for more information. You do not have to be a resident on NEISD to take any of our classes.

**FOR YOUTH CLASSES:** We ask that you adhere to the age requirements listed in the course description. We do not allow children to accompany adults to class, nor do we provide child care.

**GENERAL INFORMATION**—The Community Education Program of NEISD is conducted for the benefit and enjoyment of community patrons. Classes are offered for people of all ages regardless of where they live. Classes offered are non-credit. Financial support for the program comes from class fees. Classes are for adults only unless specifically noted. Every effort has been made to make this publication accurate as of the publication date; however, all policies, tuitions/fees, instructors and class content are subject to change at any time by appropriate action of instructors or administrators of this program. Financial support for our program comes from class tuition. All classes, including free classes, require pre-registration. Tuition fees are due at registration. Early registration is encouraged to avoid class cancellations due to low enrollment. Registration for some cooking and crafting classes may close two business days before class time to allow instructors to purchase supplies for class.

**REFUND POLICY**—We are happy to refund tuition, less a $5 processing fee, when you withdraw from your class prior to the first class meeting. We understand things happen from time to time that get in the way of you attending a course in which you enrolled and planned to attend. If this is your situation, please give us a call and we will issue a credit of the tuition paid that can be applied to any course you wish to take in the future. Requests must be made by calling Community Education at 407-0140 option 3. Refunds for payments made by credit card will be processed to same card used and will take 24-48 hours. Refunds for cash and check payments will be made by check and will take 7-10 business days for processing.

**DISCOUNTS**—NEISD employees or NEISD residents who are 65 or over with a Senior Star Card are entitled to a 20% discount on most Community Education classes that cost $25 or more. To obtain a Senior Star Card call the office of the Superintendent at 407-0556. Discounts must be taken at time of registration and apply to employees and Senior Star cardholders only, not family members.

**CANCELLATIONS**—If we cancel your class, you will be offered the choice of an alternative class, holdover credit or full refund. Holdover credit can be used toward any class. Registrants will be notified by e-mail or phone if class has been canceled. Refer to “Refund Policy” above if you wish to withdraw from your class.

**CONFIRMATION** of registrations will not be sent. You will be contacted only if a class is canceled or is already full when your registration is received.

**RETURNED CHECKS**—A fee will be charged for each returned check.

**SUPPLY FEES**—Some classes have a supply fee which is payable to the instructor at the first class. This fee is in addition to the class fee, which is paid to Community Education and is noted in the class description.

**POLICIES**—North East Community Education reserves the right to change class instructors when necessary. North East Community Education also reserves the right to refuse enrollment to participants with a history of unacceptable behavior. On occasion, we need to change room assignments due to class size requirements. Upon arrival for your class, please refer to the Building Supervisor and/or classroom signs for final assignment.

**INSTRUCTORS**—We make every effort to ensure that instructors are knowledgeable in the subject that they are instructing, but the views, opinions, and beliefs discussed by the instructor do not necessarily reflect the opinions of North East Community Education.

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Live & Learn! Spring 2020 class catalog is good through May 2020 47
North East Independent School District
Adult & Community Education
8750 Tesoro Drive
San Antonio, Texas 78217

ECR WSS
RESIDENTIAL CUSTOMER

Feel the vibe!